



## **2023 Downtown Lansing Farmers Market Guidelines**

### **Location:**

The farmers market will take place at Reutter Park, located at 400 S. Washington Sq, Lansing, MI 48933, every Tuesday from 3-7pm from June - September (except July 4th & 18th, August 15th, and September 19th).

### **Market Sheds:**

There are 10 market sheds that are 10' x 10' in size. Each shed will be assigned to a vendor based on request via the farmers market application. Vendors must set up and break down their own sheds.

### **Open Spaces:**

There are 10' x 10' open spaces available in the center of the market area on a concrete pad. These spaces are available for vendors who prefer to set up their own tents or for special activities.

### **Cancellation:**

The farmers market will be canceled in the event of severe weather conditions or other circumstances that may affect the safety of vendors and customers. Vendors will be notified of cancellations at least 24 hours in advance.

### **Parking and Unloading/Loading:**

Vendors are responsible for their own parking arrangements. Vendors can unload and load their products from their vehicles in the designated unloading/loading area for a maximum of 30 minutes. Vendors must move their vehicles to the designated parking area after unloading.

### **Health and Safety:**

All vendors must comply with local health and safety regulations. Vendors are responsible for maintaining a clean and sanitary area, and for properly handling and storing their products.

**Electricity:**

Electricity is available upon request. Limited extension cords and power strips are available for use.

**Signage:**

All vendors are required to display a sign that identifies their business name. Signs must be clearly visible to customers and located within the vendor's assigned space.

**Communication:**

Vendors must keep in communication with market management and follow all guidelines and regulations set forth by the market. Market management reserves the right to remove any vendor who does not comply with market guidelines.

**More:**

Vendors must provide their own tables, chairs, and display equipment. Smoking is not allowed in the market area. Vendors are responsible for the removal of all trash and must leave their assigned area clean and free of debris.



## 2023 Downtown Lansing Farmers Market Invoice

**TO:**

Butterfly High

DESCRIPTION	AMOUNT
10' x 10' Market Shed - \$250 / market season	\$250

**NOTE:**

In order to reserve your space, this form must be accompanied with your payment.

**DUE DATE:**

Monday, 5/29/23

**REMIT PAYMENT TO:**

Downtown Lansing Inc.  
112 S. Washington Sq.  
Lansing, MI 48933

Thank you for being a vendor at the 2023 Lansing Farmers Market!

*By completing this agreement and participating in the 2023 Downtown Lansing Farmers Market, vendors agree to comply with all guidelines and regulations set forth by the market management. Market management reserves the right to make changes to these guidelines at any time. Vendors also agree to not hold Downtown Lansing Inc. liable for any lost or stolen items.*

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

BUSINESS:

SIGNATURE: \_\_\_\_\_