

Downtown Lansing Small Business Support Grant

The people and places who make up our community are an integral part of transforming a strong downtown that adds to the quality of life for Lansing residents while also attracting visitors. Downtown Lansing Inc. and Comerica Bank are dedicated to uplifting our Downtown small businesses to help make our City grow and thrive – and that’s why we’ve teamed up to provide Small Business Support Grants up to \$10,000 to the local businesses who make up our core downtown.

Downtown Lansing’s Small Business Support Grant program is designed to provide assistance for key businesses (retail/dining/arts/entertainment) that are located/choose to locate within the core walkable downtown area.

DLI’s Small Business Support grants are designed to support the following eligible expenses:

- New Kitchen Equipment
- Retail Displays
- Furniture needs (indoor and outdoor)
- Point of Sale Systems
- Staffing assistance
- Cosmetic Upgrades to the Interior/Exterior

Complete application packages must be submitted to Downtown Lansing Inc.’s Director of Downtown Community Development, Julie Reinhardt, by December 1, 2022 to be considered by the Business team and DLI Board of Directors.

To be considered for this program, the applicant must apply prior to purchases being made or prior to opening or expansion. Available for first floor spaces only. The applicant must also be in good standing with the City of Lansing, having all required permits and inspections. Not all applicants will be awarded grants.

The applicant will be required to provide the following with the completed application:

- Provide a line-item budget of how grant funds will be used (i.e. POS systems, kitchen equipment needed, install costs, furniture purchases, etc.
- Signed agreement that awardee will provide copies of receipts/paid invoices of purchases made with the grant funds.

PROGRAM CONDITIONS:

1. Applicant will obtain the services of a bookkeeper, a local bank or SBDC/ or for existing businesses - share name of the bookkeeper, accounting system, local bank used for their financial records (can be written on the grant application).
2. Arrange a meeting with Downtown Lansing Inc. staff within first 3 months of grant receipt to provide an update/discuss any changes. Communicating this information via email is also acceptable due to the COVID pandemic.

3. Have proof of initial permits and inspections in progress with the City of Lansing within 1 month of receiving grant funds (if applicable)

Applicant acknowledges and agrees that completing an application does not guarantee acceptance into the program or receiving a Small Business Support Grant. _____ (Initial)

I have read and understand the guidelines for this program. I understand that an application for funding is not a guarantee of funding and disbursement of funds will be made in compliance with the terms of this program. I understand that approval is subject to the discretion of the Downtown Lansing Inc. Board of Directors. Further, I affirm that the information I have provided is true and accurate.

Signature

Date

Submit the application and all available supporting documents to:

Julie Reinhardt
Downtown Community Development Director
Downtown Lansing Inc.
julie@downtownlansing.org

Attached:

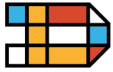
__Line Item Detail of how grant funding will be used.

Business Description:

Please list the names of the persons your business will be working with in the capacities of:

Attorney: _____

CPA/and or Bookkeeper: _____



DOWNTOWN
LANSING INC.

**Downtown Lansing
Small Business Support Grant Program**

Applicant: _____

Applicant Address: _____

Applicant Phone: _____

Applicant Email: _____

Business Name: _____

Proposed Location: _____

Property Owner: _____

Property Owner Mailing Address: _____

Property Owner Phone: _____

Property Owner Email: _____

Estimated Open Date: _____

Usable Sq. Footage: _____

Monthly Rental Rate: _____

Applicant Hours of Operation:

M: _____ **Tues.** _____ **Wed.** _____ **Thurs:** _____ **Fri.** _____

Sat.: _____ **Sun.** _____

Personal Investment: _____

Bank/Other Financial Commitment: _____

